

# COOLOCK | CREDIT ARTANE | UNION

## Scholarship Scheme Application Form

Please complete all relevant sections where applicable using block capitals and complete form in blue /black ink pen. Please tick the relevant boxes.

If you or your parents/guardians are in receipt of any benefit, assistance or allowance please fill out section 1.8-1.9 or 1.10-1.11, if not, proceed to section 1.12

### 1. Personal Details

<b>1.1 Surname:</b> _____		<b>Firstname:</b> _____	
<b>1.2 Sex:</b>	Male <input type="checkbox"/>	Female <input type="checkbox"/>	<b>1.3 Date of Birth:</b> <input type="text" value="DD/MM/YYYY"/>
<b>1.4 Nationality Status:</b>	Irish <input type="checkbox"/>	EU National <input type="checkbox"/>	Other <input type="checkbox"/>
If other please specify, _____			
<b>1.5 Home Address:</b>		<b>College Address (if different):</b>	
_____		_____	
_____		_____	
_____		_____	
<b>Tel Number:</b> _____	<b>Mobile:</b> _____	<b>Email:</b> _____	

<b>1.6 Are you a member of Coolock Artane Credit Union?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>If yes, how long are you a member?</b> _____ <b>Credit Union Account number:</b> _____		

<b>1.7 Employment /Educational Status:</b>		
Leaving Cert Student <input type="checkbox"/>	Trainee Apprentice <input type="checkbox"/>	
College Student -	Full Time <input type="checkbox"/>	Part Time <input type="checkbox"/>
Unemployed -	More than 12 months <input type="checkbox"/>	Less than 12 months <input type="checkbox"/>
Employed -	Full-Time Employment <input type="checkbox"/>	Part-time employment <input type="checkbox"/>
	Self-Employed <input type="checkbox"/>	Seasonal Employment <input type="checkbox"/>

<b>1.8 Benefits &amp; Payments – Please tick any payments <u>You</u> are in receipt of:</b>		
Unemployment Benefit <input type="checkbox"/>	Unemployment Assistance <input type="checkbox"/>	Low Income Family <input type="checkbox"/>
Lone Parent Benefit/ Allowance <input type="checkbox"/>	FÁS/VEC Training Allowance <input type="checkbox"/>	Carers Benefit Assistance <input type="checkbox"/>
Disability Benefit/ Allowance <input type="checkbox"/>	Back to Work Allowance <input type="checkbox"/>	Family Income Supplement <input type="checkbox"/>
FÁS Scheme Wage Payment <input type="checkbox"/>	Back to Education Allowance <input type="checkbox"/>	
<b>1.9 Number of dependents: Insert the number of non-working people residing with you who are – financially dependant on <u>You</u>: e.g. Children Ages 0-5 <input type="text" value="3"/></b>		
Children Ages 0-5 <input type="checkbox"/>	Children Aged 6-15 <input type="checkbox"/>	Children Aged 16+ <input type="checkbox"/>
Spouse Partner <input type="checkbox"/>	Disabled Adult/Child/Sibling/Other <input type="checkbox"/>	Elderly Parent/Older Elder <input type="checkbox"/>

<b>1.10 Please tick any payments that your <u>parents or guardians</u> are in receipt of:</b>		
Unemployment Benefit <input type="checkbox"/>	Unemployment Assistance <input type="checkbox"/>	Low Income Family <input type="checkbox"/>
Lone Parent Benefit/ Allowance <input type="checkbox"/>	FÁS/VEC Training Allowance <input type="checkbox"/>	Carers Benefit Assistance <input type="checkbox"/>

Disability Benefit/ Allowance  Back to Work Allowance  Family Income Supplement   
 FÁS Scheme Wage Payment  Back to Education Allowance

**1.11 Number of dependents: Insert the number of non-working people residing in the household who are financially dependent on your parents / guardians: e.g. Children Ages 0-5**

Children Ages 0-5  Children Aged 6-15  Children Aged 16+   
 Spouse Partner  Disabled Adult/Child/Sibling/Other  Elderly Parent/Older Elder

**1.12 Education -Schools Attended:**

**Primary School Name & Address:** \_\_\_\_\_  
 \_\_\_\_\_

**Secondary School Name & Address:** \_\_\_\_\_  
 \_\_\_\_\_

**1.13 Level of Education**

No Formal Education  Intermediate /Junior Certificate  Group Certificate   
 Leaving Certificate  Leaving Certificate Applied  Apprenticeship   
 Third Level Qualification  Further Education Qualification  Primary Certificate

**2. Course Details**

**2.1 Course of Study:** \_\_\_\_\_

**Course Code (if applicable):** \_\_\_\_\_ **Student Number:** \_\_\_\_\_

**Name & Address of College:** \_\_\_\_\_  
 \_\_\_\_\_

**Duration of Course:**

**Is it full-time/part-time/modular** Full-time  Part-time  Modular

**How long is the course?** 1 year  2 year  3 year  4 year  Other \_\_\_\_\_

**Current year in course** (Please indicate if you are repeating)

1st year  2nd year  3rd year  4th year  Repeat

**2.2 Level of Accreditation/Award upon completion of course:**

HETAC  FETAC  VTOS  Trade  Cert   
 Diploma  Degree  Masters Degree  H.Dip  PHD

**3. Financial Details**

**3.1 Please detail what financial support is currently available to you on an ongoing basis:**

Maintenance Grant  Part Time work  Family contribution   
 College Access Funds  Back to Education Allowance  Loans   
 Scholarship/Bursary  Other Benefits - please specify \_\_\_\_\_

#### 4. Employment Details

##### 4.1 Please give details of your current or most recent employment (if any).

Company Name/ Employer Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

4.2 Are you working during course term time? Yes  No

If yes how many hours per week do you work? <8hrs  9-12hrs  13-16hrs  17-20hrs  >20hrs

What are the total course fees for this year? € \_\_\_\_\_

#### 5. Additional Information

##### 5.1 Personal Statement

Why do you think that you should receive the Scholarship from Coolock Artane Credit Union?  
(Please attach a typed personal statement in approx. 200 words.)

Useful guidelines to follow when writing your personal statement –

Why do you want to do the course?

What do you want to achieve from the course?

What do you intend doing after the course is complete?

What are your long-term plans or goals?

Any other comments \_\_\_\_\_

5.2 Please include one written reference from a principal, teacher or employer from your most recent school, college or work place. Include referee contact details.

##### 5.3 How did you hear about the Coolock Artane Credit Union Scholarship Scheme?

Notice in office  Advert in newsletter  Mailing  Family member/friend

Other  If other please specify \_\_\_\_\_

I hereby declare that the above information, in applying for the Coolock Artane Credit Union Scholarship is true and correct to the best of my knowledge. I give permission to allow additional information of relevance to this application to be sought from, or shared with, others as appropriate.

On receipt of the Coolock Artane Credit Union Scholarship, I agree to take part in any promotional activities with Coolock Artane Credit Union.

Signed : \_\_\_\_\_ Date: \_\_\_\_\_

##### Please return to:

The Development Officer, Coolock Artane Credit Union, Artane Roundabout, Artane, Dublin 5

**Closing Date for receipt of all applications is 2pm 12th September**

# COOLOCK | CREDIT ARTANE | UNION

## Scholarship Scheme Terms and Conditions

### Access to further education & training

Coolock Artane Credit Union will be offering up to 2 scholarships valued between €1000 and €2000 per annum based on certain criteria from Coolock Artane Credit Union. The scholarships are exclusive to Coolock Artane Credit Union members to allow them to attend their chosen college. Applications are invited from anyone who is currently attending or commencing training or educational courses.

### 1.0 Definitions

- 1.1 The member who participates in the Scholarship Scheme is referred to as the "Scholarship Scheme Participant".
- 1.2 "Credit Union" means Coolock Artane Credit Union.
- 1.3 "Scholarship Scheme" means that Coolock Artane Credit Union will be offering up to 2 scholarships valued between €1,000 and €2,000 per annum based on certain criteria from Coolock Artane Credit Union. The scholarships are exclusive to Coolock Artane Credit Union members to allow them to attend their chosen college. Applications are invited from anyone who is currently attending or commencing training or educational courses.

### 2.0 Eligibility

- 2.1 All eligible members who are over 16 years of age can apply to participate in the Credit Union Scholarship Scheme by completing the Scholarship Application Form.

### 3.0 Scholarship Scheme Rules

- 3.1 All applicants must be a member of Coolock Artane Credit Union for at least 6 months.
- 3.2 The Credit Union will accept applications for full and part-time courses.
- 3.3 Applicants must be residing in the Republic of Ireland.
- 3.4 Coolock Artane Credit Union Scholarship Scheme is open to anyone over 16 years of age who is attending or going onto further education, training or anyone returning to education. It is open to anyone commencing an apprenticeship.
- 3.5 Successful applicants will receive the scholarship on the basis that they are accepted on an educational, training or third level course - proof of acceptance will be required.
- 3.6 An apprentice must obtain a job as an apprentice with a suitable employer, who can offer an apprenticeship in a certain chosen occupation - relevant employer contact details and proof of apprenticeship will be required - the apprenticeship must be with FÁS or a similar recognised body.
- 3.7 Applications will be accepted from students who have already commenced their course.
- 3.8 The scholarships are awarded subject to the applicant securing a place on a recognised course or training programme.
- 3.9 All applicants are required to provide a personal statement of approx. 200 words in support of their application as well as a reference letter.
- 3.10 Successful applicants will receive an annual scholarship for the duration of the course or for the specified period of the course.
- 3.11 Scholarship holders will be required to submit records of their progress at regular intervals and funding for future course terms or years will be subject to satisfactory performance and successful completion of exams.
- 3.12 No cash payments will be made. The scholarships will be in the form of payment for services e.g. fees, accommodation, books etc. Alternatively, receipts will be required for proof of purchase and payments will be issued.
- 3.13 The decision of Coolock Artane Credit Union Board of Directors is final.
- 3.14 Closing Date for receipt of all applications is as determined by the Credit Union.

### 4.0 Undertaking

- 4.1 In participating in the Credit Union Scholarship Scheme, the member agrees to make themselves aware of and abide by the Scholarship Terms & Conditions.

### 5.0 Interpretation

- 5.1 These Terms & Conditions constitute the salient terms applicable to the provision of the Scholarship Scheme by the Credit Union. They do not comprise an exhaustive list and must be read in conjunction with and subject to the Credit Union Act and other relevant law.

### 6.0 Identification

- 6.1 To ensure compliance with the Criminal Justice Act, 1994 (as amended from time to time) the member will be required to produce to the Credit Union satisfactory evidence of identity, current permanent address and possibly source of funds by means of supporting documentation.

### 7.0 Amendment of Terms & Conditions

- 7.1 The Credit Union reserves the right to vary these terms and conditions if there is any relevant material change in the prevailing legal, tax or regulatory conditions or to enhance the security of the services provided by the Credit Union.
- 7.2 The Credit Union reserves the right at all times to introduce new conditions or to vary or amend existing conditions by giving at least fourteen days notice thereof to the member, by whatever means deemed appropriate by the Credit Union which could include a notice display in the Credit Union Offices.